

**MINUTES OF THE DARRAS HALL ESTATE COMMITTEE  
MONTHLY GENERAL MEETING  
HELD ON MONDAY, 15 JANUARY 2018  
AT 19:00 HOURS IN THE ESTATE OFFICE**

**Present:** Mr A Mate (Chairman)  
Mr A Gilchrist            Mr S Savin  
Mrs S Hill                Mrs C Thompson  
Mr A Malhotra            Mr A Tucker  
Mr A Pile                 Mr G Wright  
Mr M Welford

1.        **Apologies for Absence:**

Apologies for absence were received from Mr D Brown, Mrs S Jaidka, Mr J Scott and Mr M Welford.

Mr Mate informed the Committee that unfortunately Mr Myers had tendered his resignation with immediate effect.

Mr Mate introduced Mr Ian White who was interested in becoming a Committee member. He told the Committee what he could contribute and after a short discussion, all members were in favour of co-opting Mr White onto the Committee.

2.        **Minutes of Previous Meeting:**

The Minutes of the previous meeting held on Monday 4 December 2017 were signed as correct.

3.        **Matters Arising from Minutes of Previous Meeting:**

**Best Practice List of Criteria**

Mr Savin and Mr Welford have had a meeting to discuss this. It was suggested by Mr Savin that one hour prior to next month's meeting, any Committee members who were interested, meet to discuss this matter.

### Major Structural Developments

Mr Mate and Mrs Woodall have produced a template letter which they feel should be sent to all applicants upon approval of major structural developments. This matter was discussed by the Committee and it was felt that all major structural applications should be subject to an inspection from Mr Jones our Inspector and the payment for this made on submission of the application.

4. **Planning Applications:**

Please refer to Plans minutes.

5. **Financial Report:**

Mrs Duffy explained that the Auditors are currently in the office so no financial report was available.

The Committee are in receipt of an email from Darras Hall First School with the agreed price of £618 for the Defibrillator to be installed. It has previously been agreed that the Committee would contribute 50% of this cost so Mrs Duffy will contact them in order to confirm this payment.

6. **Letters Received and Any Other Business:**

#### Construction Management Plan

A suggestion from a resident has been received regarding the problems that are constantly encountered throughout the estate with contractor's vehicles causing an obstruction/nuisance, together with creating untidiness on the highway with debris from building sites. They felt that a Construction Management Plan needs to be set up which is given to applicants upon approval from the Estate Committee. Following a brief discussion in which Mrs Woodall recited the paragraph in the approval letter, which clearly states the requirements of applicants in this regard, it was felt that the Committee have no jurisdiction to enforce such matters.

Mr Mate reiterated his previous suggestion of imposing a £1,000 bond that needs to be paid upon approval, and if applicants do not adhere to conditions of the letter, this bond is forfeited. Mr Gilchrist felt that it would be difficult to 'police' this issue, however suggested that the Committee have further thought on this

matter and at our AGM we proffer a practical proposal to be included on the agenda. At this point, the residents can take a vote.

#### Registering Estate Owned Land

It was agreed that, following a request from the Auditors, an official request be sent to Andrew Morgan, Solicitor, to register all estate owned land with HM Land Registry.

### 7. Any Other Business:

#### 7.1 Sub-Committee Reports

##### 7.1.1 Highways and Environmental

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##### 7.1.2 Land and Property

Mr Pile informed the Committee that emergency work had been carried out in December on the Bridlepath to remove dangerous trees/limbs. He also confirmed that a meeting had been held with the new representative of Natural England on the Grasslands. They were happy with the area in general and agreed that certain areas need scrub reduced and have agreed to pay for one day's work from a contractor to remove overhanging branches etc. The debris from such will either be burnt or pulled into undergrowth for natural decomposition.

Mr Mate said that the Grasslands is a great asset on the Estate, especially for dog walkers and felt that we need to improve a lot of the pathways throughout the area. Mr Pile agreed and he felt that Natural England would look sympathetically upon board edged paths with gravel. He will investigate prices and it was agreed by the Committee that money should be included in next year's budget to cover this work.

##### 7.1.3. Airport Representative

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### 8. Date & Time of Next Meeting:

Monday, 12 February 2018 at 19:00 hours.