

**MINUTES OF THE DARRAS HALL ESTATE COMMITTEE
MONTHLY GENERAL MEETING
HELD ON MONDAY, 19 MARCH 2018
AT 19:00 HOURS IN THE ESTATE OFFICE**

Present: Mrs C Thompson (Acting Chairman)
Mr D Brown Mr S Savin
Mrs S Hill Mr J Scott
Mr A Gilchrist Mr M Welford
Mr A Pile Mr I White
 Mr G Wright

1. Apologies for Absence:

Apologies for absence were received from Mr A Mate, Mr A Malhotra and Mr A Tucker.

2. Minutes of Previous Meeting:

The Minutes of the previous meeting held on Monday 12 February 2018 were signed as correct.

3. Matters Arising from Minutes of Previous Meeting:

There were no matters arising.

4. Planning Applications:

Please refer to Plans minutes.

5. Financial Report:

Mrs Duffy presented the Financial Report and raised the question of splitting the money in Newcastle Building Society between two accounts, as FSCS rules dictate that only £85,000 is protected should anything happen to your bank/building society.

It was agreed that Mrs Duffy research the best options available and report back at the next meeting.

6. Letters Received and Any Other Business:

Annual General Meeting – 26 March 2018

Mrs Woodall requested that Committee members be present at the Memorial Hall from 6.45pm. She listed the duties of staff and Committee:-

NAME	<i>ALLOCATED DUTY</i>
Andrew Mate	Top Table
David Brown	Floater/Voting
Alastair Gilchrist	Floater/Voting
Shirley Hill	Signing In
Sangeet Jaidka	Signing In
Atul Malhotra	Floater/Voting
Andrew Pile	Floater/Voting
Scott Savin	Floater/Voting
John Scott	Floater/Voting
Christine Thompson	Top Table
Andrew Tucker	Floater/Voting
Malcolm Welford	Microphone
Ian White	Floater/Voting
Gilbert Wright	Floater/Voting

Dawn Woodall	Top Table
Diane Duffy	Signing In / Voting / Microphone
Christine Ireland	Signing In / Notes / Minutes

Mrs Woodall informed the Committee that there is one vacancy left and should we have more than one nomination, then a vote will take place on the co-opted members together with the five who retire by rotation.

83 Runnymede Road

A request has been received from Dr McLeod to have a meeting with Committee members to discuss various issues regarding the above. It was agreed that Dr

McLeod provide the Committee with an agenda for discussion and be invited to the meeting on 16 April 2018 for a brief dialogue.

Darras Hall Primary School

An email has been received from the Business Manager at DHPS regarding a meeting to discuss fundraising issues for outdoor play equipment at the new school. This will be organised after 3 April 2018.

Major Structural Inspection Fee

Mrs Woodall confirmed that, following her circulation of the email to the Committee regarding the proposed inspection fee of £225 from Mr Keith Jones, this was now in force. An item has been placed on the website regarding its' inclusion in major structural developments from 19 March 2018.

Mr Welford asked that Mr Jones be questioned with regards to his professional membership/qualifications/insurances to ensure that everything is up to date regarding HSE guidance and legislation. He also suggested that any members of the Committee carrying out site visits should be correctly equipped and dressed to conform to current British standards.

46 Woodside

Preliminary amended planning enquiry submitted for Committee consideration. From literature submitted, the amended plans do not comply with Byelaw 9(c).

23 Woodside

A complaint had been received from the neighbour of the above property regarding ongoing building work not being in accordance with plans approved. A site visit has been carried out and all is in compliance.

7. **Any Other Business:**

7.1 **Sub-Committee Reports**

7.1.1 *Highways and Environmental*

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7.1.2 *Land and Property*

Mr Pile informed the Committee that the Estate Maintenance Contract was due for renewal. Our current contractor has submitted his tender and Mr Pile felt that, as we were happy with his efforts, was there any necessity to obtain a comparative quote? The Committee agreed that we should continue to utilise our current contractor but remind him to issue work sheets each time a task has been completed on the Estate.

Mr Pile also mentioned that the Bridlepath fence is broken running along Western Way entry next to number 91. It was pointed out that the land running alongside the driveway of 91 Western Way is actually estate owned land so Mr Pile would like a letter to be sent to the owner reminding them of this. The trees from the Bridlepath at this section also need to be cut back so a quotation will be obtained.

7.1.3. Airport Representative

Mr Scott reported as follows:-

- 10% passenger uplift
- A Master Plan for planning development will be produced shortly and is up for consultation in the summer
- 1 complaint from Darras Hall resident
- Rated as one of the happiest airports in the UK
- Easyjet have launched their new aeroplane which is 50% quieter and 15% more fuel efficient

8. **Date & Time of Next Meeting:**

Monday, 16 April 2018 at 19:00 hours in the Estate Office

Meeting Closed: 21:00 hours