

**MINUTES OF THE DARRAS HALL ESTATE COMMITTEE  
MONTHLY GENERAL MEETING  
HELD ON MONDAY, 16 APRIL 2018  
AT 19:00 HOURS IN THE ESTATE OFFICE**

**Present:**      Mr A Mate (Chairman)      Mr J Scott  
                 Mrs S Jaidka                      Mr A Tucker  
                 Mr A Pile                              Mr I White  
                 Mr S Savin                             Mr G Wright

**1.      Apologies for Absence:**

Apologies for absence were received from Mr D Brown, Mrs S Hill, Mrs C Thompson and Mr M Welford.

**2.      Minutes of Previous Meeting:**

The Minutes of the previous meeting held on Monday 19 March 2018 were signed as correct.

**3.      Matters Arising from Minutes of Previous Meeting:**

There were no matters arising.

**4.      Planning Applications:**

Please refer to Plans minutes.

**5.      Financial Report:**

Mrs Duffy presented the Financial Report and informed the Committee that the rents were coming in well. She mentioned that following last month's meeting she had investigated new rates for the split of money in the Newcastle Building Society. However, this deposit is currently tied up until 12 June 2018 and further research, with a view to moving the money, would be made then.

Mrs Duffy asked for the Committee's approval to increase Search fees. The amount has been £25 for the past 20 years. Following a brief discussion the

Committee felt it imperative that there was an increase made, however, we would check how much the County Council charge for a local search and gauge our price from that. Mrs Duffy was asked to email the Committee so a decision could be made before the next meeting.

Mrs Duffy also asked for approval to employ a shredding company as there were a number of accounts over 7 years old which needed to be disposed of. This was agreed.

Mrs Duffy was concerned about the upcoming GDPR legislation which comes into place on 25 May 2018. Following a discussion on this matter it was agreed that further urgent research needs to take place with a view to clarifying our position in this matter.

## **6. Letters Received and Any Other Business:**

### Limited Company Directors Meeting

Mr Pile asked if the Directors should be holding an annual meeting? Mr Mate said that he would check with Mr Morgan, Solicitor, because, as far as he was aware, the Directors only needed to write a note in the Minute book on an annual basis.

### Galliford Try – Bridlepath works

Mr Mate enquired if any further progress had been made with Galliford Try carrying out work on the Bridlepath.

## **6.1 Sub-Committee Reports**

### *6.1.1 Highways and Environmental*

Mr White updated the Committee on the Northumberland County Council road repair situation. The annual allocation for 2018 has now increased to approximately £2.5million and Mr White is actively pursuing more improvements in the Darras Hall area. Mr White will provide an update for publishing on the website.

The suggestion of 20 mph around the Broadway/Middle Drive is being further debated by the Council. Mr Mate and Mr White felt they should discuss the matter with the Headteacher at Darras Hall Primary School.

### 6.1.2 Land and Property

Mr Pile informed the Committee that a quotation had been received to carry out a topographical survey on the land adjacent to 91 Western Way. This was to facilitate a plan to be drawn up for inclusion in the proposed licence of this said piece of land to the owner. It was felt that the quotation of £450 was very expensive and further enquiries would be made with our Solicitor by Andrew Tucker in order to ascertain exactly what was required. Mr Tucker will report back at the next meeting as an Ordnance survey map with red line boundary may suffice.

Mr Pile told the Committee that a significant amount of rubbish has been dumped onto the Grasslands behind a property on Middle Drive. He was going to check the exact property number in order that the Committee can write to them for the matter to be rectified. This is classed as fly tipping and is of even more significant importance due to the site being of specific scientific interest.

### 7.1.3. Airport Representative

Nothing to report

## 8. **Date & Time of Next Meeting:**

Monday, 14 May 2018 at 19:00 hours in the Estate Office

**Meeting Closed:                    21:00 hours**