

**MINUTES OF THE DARRAS HALL ESTATE COMMITTEE  
MONTHLY GENERAL MEETING  
HELD ON MONDAY, 3 DECEMBER 2018  
AT 19:00 HOURS IN THE ESTATE OFFICE**

**Present:** Mr A Mate (Chairman)

Mrs S Hill

Mr A Tucker

Mr A Pile

Mr I White

Mr J Scott

Mr G Wright

**1. Apologies for Absence:**

Apologies for absence were received from Mr D Brown, Mr A Gilchrist, Mrs S Jaidka, Mr S Savin, Mrs C Thompson and Mr M Welford.

**2. Minutes of Previous Meeting:**

The Minutes of the previous meeting held on Monday 5 November 2018 were signed as correct.

**3. Matters Arising from Minutes of Previous Meeting:**

Mr White enquired if quotes had been obtained regarding the new boiler in 3 Station Cottages. Mrs Woodall informed the Committee that this had been done and the new boiler was now installed.

**4. Planning Applications:**

Please refer to Plans minutes.

**5. Financial Report:**

The financial report was circulated by Mrs Duffy.

Mrs Duffy said that we were running to budget for this year. There are 200 rents outstanding and 30 owners have now been issued with copy County Court summons for owing 2 years rent. The deadline date for payment of this is 14 December 2018, following which proceedings will be processed through the Courts.

Mrs Duffy asked for approval to purchase a new carpet for part of the office. It was agreed that this be kept within this year's budget and the work be carried out as soon as possible.

## **6. Letters Received and Any Other Business:**

### **6.1 Sub-Committee Reports**

#### *6.1.1 Highways and Environmental*

Mr White told the Committee that he had written to Glen Sanderson at NCC thanking him for the Council's recent efforts and enquiring as to why Phase 4 of Middle Drive works were not completed. This matter is still pending, however, there will be a further meeting in the new year with Council representatives.

#### *6.1.2 Land and Property*

Mr Pile has recently held a meeting with representatives from Natural England at the Grasslands. They were very happy with the site and positive about getting some more clearance work carried out. They were also enthusiastic about the Noticeboard being sited near the entrance, however, have no funds available to help with this.

Mr Pile has now had a meeting with Tim Fish, Footpaths Officer from NCC regarding the disabled access onto the Bridlepath at Dunsgreen. It was agreed that NCC will remove these barriers and reinstate the footpath. Mr Fish is also keen to remove/alter some of the other barriers along the Bridlepath as they are not fit to current standards. Mr Pile asked Committee members to take a look at these barriers so their views can be further discussed and relayed to Mr Fish.

The Bridlepath tree contract has been awarded to Mr S Burns and work will commence shortly.

6.1.3. Airport Representative

Next meeting on 4 December 2018.

Footpath outside United Reformed Church and Primary School

An Arborculturist has been contacted with regards to establishing if the tree will be damaged or de-stabilised before remedial footpath works are carried out. The Committee await a quotation for such a report to be done and the matter is pending. Mr White suggested that a further quotation for tarmac work be obtained from Colas.

Seasonal Gathering

Mr Mate reminded the Committee that the Christmas lunch was to be held on 19 December at the Blackbird Inn at 12.30pm. Menu choices are essential before 12 December 2018.

7. **Date & Time of Next Meeting:**

Monday, 14 January 2019 at 19:00 hours in the Estate Office

**Meeting Closed:**

**20:10hours**