

**MINUTES OF THE DARRAS HALL ESTATE COMMITTEE
MONTHLY GENERAL MEETING
HELD ON MONDAY, 08 JULY 2019
AT 19:00 HOURS IN THE ESTATE OFFICE**

Present:

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| Mr A Mate (Chairman) | Mrs C Thompson |
| Mr D Brown | Mr A Tucker |
| Mrs S Hill | Mr M Welford |
| Mrs S Jaidka | Mr I White |
| Mr A Pile | Mr G Wright |
| Mr S Savin | |

1. **Apologies for Absence:**

Apologies for absence were received from Mr A Gilchrist, Mr A Malhotra and Mr J Scott.

2. **Minutes of Previous Meeting:**

The minutes of the previous meeting held on 10 June, 2019 were signed as correct.

3. **Matters Arising from Minutes of Previous Meeting:**

There were no matters arising.

4. **Planning Applications:**

Please refer to Plans minutes.

5. **Financial Report:**

- The financial report was circulated by Mrs Duffy.
- Committee informed that the new Cooperative Bank Savings Account had been applied for and acceptance confirmation has been received.
- Application for a new card machine for payments into Cooperative Current Account has been accepted and the machine is due within the next seven days.
- Due to a number of issues with indiscriminate parking on the Old Station Court car-park islands, the Committee were in agreement that quotations be obtained for the planting of these islands.

6. Sub-Committee Reports:

6.1 Highways:

- On the subject of a speed indicator on Darras Road, NCC expects that PTC will consult with them on location for this. Discussions are ongoing with PTC to establish position. PTC have confirmed that the existing Darras sign cannot support a second display.
- All footpath work on Eastern Way has now been completed.
- Eastern Way resurfacing as part of the LTP is now complete apart from road markings.
- Western Way is to be resurfaced again due to failure on areas of work carried out last year.
- Committee informed that weedkilling work around the Estate was completed early June, sweeper wagon work will commence middle of July. NCC have an additional sweeper wagon arriving soon which may assist them to maintain their program cycle.
- As reported previously, gullies on the Estate were cleared last year. This work is on a two year cycle.
- Following on from a recent report that parking enforcement discs had been introduced at Broadway, NCC have confirmed that no changes to regulations have been made in this area.
- With reference to a complaint regarding speeding at The Crescent NCC have confirmed that if the Committee specify the area of concern, they can fit a data logger for a limited time period in order to collect information.
- A request for the installation of a pedestrian crossing at Broadway has been successful this year in the LTP. It is under consideration for 2020 but will be dependent on a survey on vehicle and pedestrian volumes.
- RBW11 has been confirmed as an error in this year's LTP. Work has been carried out over previous three years on surfacing and bridge work, but nothing has been included in the program for this year.

6.2 Land & Property:

- The removal of the barrier on the footpath between Meadow Court and Dunsgreen is still outstanding.
- A number of trees on the Bridlepath require pruning. Estate Office to action.
- An on-site meeting with a drainage expert has taken place at the entrance to Grasslands whereby it was established that roots were a major culprit in the recent flooding issues.
- With reference to recent flooding issues on Middle Drive entrance to Grasslands, the Committee have involved a drainage expert and a large amount of tree roots/debris have been cleared from the land drain. The problem appears to have been resolved. Mr A Mate and Mr A Pile to monitor the situation.

- Unfortunately, an area of land at the entrance to Grasslands had been churned up by the grass cutter. Remedial work has since been carried out and the land in question is back to normal.

6.3 Airport Representative:

Nothing to report.

7. **Letters Received & Any Other Business:-**

Meadow Court Development

Agreement has been put forward by the developers which will allow contractors to park on their designated areas rather than retain one empty plot during construction work. The Committee agreed that so long as all six developers were in agreement then this would hopefully alleviate all problems associated during the build process. Meadow Court residents to be officially informed of this latest development.

Byelaws Review

The amended Byelaws have been distributed for review to Committee members. Members were urged to peruse all amendments for discussion at the next MGM. A final separate Byelaws meeting would then follow.

Increase/Decrease in Working Hours

Request received from Administrative Assistant who would like to reduce her hours so that rather than working every Friday morning, she would like to work every other Friday morning. As the Finance Officer has agreed to increase her working hours so that she works every other Friday morning, the office will always be manned accordingly. The Committee were in agreement.

8. **Date & Time of Next Meeting:**

Monday, 10 August 2019 at 19:00 hours in the Estate Office.